

**ALL APPLICATIONS WITH PAYMENT (IF APPLICABLE) MUST BE IN THE  
PARKS & BEACHES OFFICE 10 WORKING DAYS PRIOR TO THE EVENT FOR APPROVAL.**

**APPLICATION FOR PARK/BEACH/BUILDING USE**

Organization/Group/Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
 Local Sponsor: \_\_\_\_\_ Fax #: \_\_\_\_\_  
 Address: \_\_\_\_\_ Profit/Non-profit: \_\_\_\_\_  
 \_\_\_\_\_ IRS #: \_\_\_\_\_

**Location requested (please check):**

Community Building <input type="checkbox"/>	Parish Park <input type="checkbox"/>
Crystal Lake <input type="checkbox"/>	Pilgrim Lake <input type="checkbox"/>
Depot Square <input type="checkbox"/>	Skaket Beach <input type="checkbox"/>
Nauset Beach <input type="checkbox"/>	Village Green <input type="checkbox"/>
Nauset Beach Gazebo <input type="checkbox"/>	

**Purpose:**

Art Show _____	Craft Fair _____
Bake Sale _____	Theatrical _____
Concert _____	Volleyball _____
Cookout _____	Wedding _____
	Other _____

**Day/Dates requested (include rain date)**

**Hours needed (include prep/dismantle time)**

*(Attach schedule if applicable.)*

**Total number of people expected:** \_\_\_\_\_  
**Will funds be raised or admission charged:** \_\_\_\_\_  
**For what purpose will funds be raised/admission charged:** \_\_\_\_\_  
**Will items be sold:** \_\_\_\_\_  
**Will food be sold:** \_\_\_\_\_  
**Will temporary electric be required:** \_\_\_\_\_  
**Tents prohibited at any location.**

*Approval by the following may be required before this application is approved. (Office Use Only)*

Building Department	<input type="checkbox"/>
Fire Chief	<input type="checkbox"/>
Health Department	<input type="checkbox"/>
Liability Insurance	<input type="checkbox"/>
Nauset Middle School	<input type="checkbox"/>
Police Chief	<input type="checkbox"/>
Selectmen	<input type="checkbox"/>
Town Administrator	<input type="checkbox"/>

I have read the rules and regulations for beaches and parks and understand and acknowledge that any expenses or damages to Town property will be incurred by my organization and that any violation may jeopardize continued use of facilities. Upon entry or use of any of the property of Town parks by any person(s) shall constitute a release by such person of the Town of Orleans, its agents or servant from any and all claims for personal injuries or property damage sustained upon such park and such release shall be binding upon such person(s), his personal representatives, and all persons claiming through or under him.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Person(s) responsible for the obligations of the group and to whom a bill, if applicable, will be sent.**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_

This application is recommended for approval / disapproval and reservation made according to the above information with the understanding that the Town of Orleans Parks & Beaches Rules and Regulations will be followed:

Park Superintendent \_\_\_\_\_ Date \_\_\_\_\_

cc: Selectmen \_\_\_\_\_ Fire Chief \_\_\_\_\_ Health Dept. \_\_\_\_\_ Cons. Com. \_\_\_\_\_  
 Town Admin. \_\_\_\_\_ Police Chief \_\_\_\_\_ Bldg Dept. \_\_\_\_\_ Rec. Dir. \_\_\_\_\_  
 Skaket Gate \_\_\_\_\_ Nauset Gate \_\_\_\_\_ Beach Patrol \_\_\_\_\_ Beach Dir. \_\_\_\_\_

OFFICE USE ONLY	DATE RECEIVED:	DATE MAILED/FAXED:	ADDED TO CALENDAR:
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